

PEP Mason-Cleanup Crew

The supplies for cleaning (Windex, toilet brush, gloves, etc.) are on the shelf marked for PEP-Mason (located in Room 6).

Check list for cleaning the church.

Check it off!!

<p>PEP Classrooms: 4, 5, 6</p> <ul style="list-style-type: none"> • Clean all tables with cleanser • Clean white boards (and trays) with Expo cleaner or Blue Windex. • Remove chairs and tables from rooms 4 and 5 ONLY. • Set up rooms 4 & 5 with small tables and chairs (set up tables parallel to the white board, with chairs around) • Sweep floors (broom and dustpan are in each room, or use large mop sweeper from storage closet). • Remove trash and place clean liner in can. • Remove any PEP items including tubs, dry erase markers, PEP erasers, or lost and found items left behind in room and place on PEP shelf in PEP Room 6. 	
<p>PEP Classrooms: 1,2,3</p> <ul style="list-style-type: none"> • Clean all tables with cleanser • Clean white boards (and trays) with Expo cleaner or Blue Windex. • Place chairs on top of tables. • Sweep floors (broom and dustpan are in each room). • Remove trash and place clean liner in can. • Remove any PEP items including tubs, dry erase markers, PEP erasers, or lost and found items left behind in room and place on PEP shelf in PEP Room 6. 	
<p>Bathrooms on <u>1st Floor (near gym) and 2nd floor (near classrooms)</u> - Clean:</p> <ul style="list-style-type: none"> • Mirrors with Blue Windex • Counters/sinks with Yellow Cleanser • Empty Trash in ALL receptacles, replace liners (if needed) • Clean/wipe down toilet and floor around • Pick up or sweep as needed (brooms/dustpans are in classrooms) • Wipe out <u>drinking fountain</u> (outside 2nd floor bathroom) 	
<p>Hallways, stairs, and large window:</p> <ul style="list-style-type: none"> • Clean large window on 2nd floor <u>for finger prints</u>; then close the shade. • Sweep the main PEP stairwell between the 1st and 2nd floor (broom/dustpan are in each classroom) • Sweep the hallways on 1st and 2nd floor (A large mop/sweeper is located in the supply closet next to the women's restroom in study hall (gym)) 	
<p>The entry/foyer area:</p> <ul style="list-style-type: none"> • Clean <u>for finger prints</u> on glass doors and windows, and wipe out drinking fountain. • Vacuum the rugs in the foyer and entry to gym (and the floor if needed). (A vacuum is located in the entry of the church near the kitchen/foyer area.) 	
<p>Gym:</p> <ul style="list-style-type: none"> • Take down all tables and chairs • Sweep Gym Floor (A large mop/sweeper is located in the supply closet next to the women's restroom in study hall (gym)). 	
<p>Mop (Alternating each week): 1st Floor bathrooms, hallways, and classrooms/ 2nd Floor bathrooms, hallways, and classrooms.</p>	
<p>Trash:</p> <ul style="list-style-type: none"> • Take ALL the trash from all classrooms and study hall out to the church dumpster located in the middle of the parking lot. 	